

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

Meeting Name: Supply and delivery of personal protective equipment (PPE) work wear on an “as and when” required basis to distribution division Mpumalanga and Limpopo Operating units for a period of 5 years (60 months).			
Date:	Time:	Venue:	Meeting No.:
04/02/2026	13H00	Teams	01

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date DD/MM/YYYY
1.	Safety and Emergency Evacuation Procedure		Penny	04/02/2026
2.	Opening: 2.1 Welcome 2.2 Apologies and quorum 2.3 Adoption of the Agenda	Quality, Environmental and SDL&I not available	Penny	
3.	Declaration of interest		All Employees	
4.	Verification of minutes of previous meeting/s	N/A		
5.	Action items from previous minutes	N/A		
5.1	Meeting No. XX/YYYY Action Item No.			

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of Eskom Holdings SOC Ltd, © copyright Eskom Holdings SOC Ltd, Reg No 2002/015527/30

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date DD/MM/YYYY
6.	Matters for approval			
6.1	Heading of agenda item	N/A		
7.	Matters for information/Noting			
7.1	Heading of agenda item - Commercial - Technical		Penny Oupa	
8.	General			
9.	Closure			

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of Eskom Holdings SOC Ltd, © copyright Eskom Holdings SOC Ltd, Reg No 2002/015527/30

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

Questions and Answers

1	Questions	the sample evaluation, is it mandatory that it happens at the manufacturer's premises? Is that specifically where you would like to visit? Or is this perhaps if distributors don't have their own facilities where they've got the full set of samples available? Or is it mandatory for all suppliers or distributors to basically organise the visit to the manufacturers?
	Answer(s)	We have to go to the manufacturer. It is mandatory and then if we do have the sample at the manufacturer, you don't need to have it. We don't need to come to your premises because then it will be the duplicate, it is mandatory that we go to your manufacturer.
2	Questions	I would like to ask about the evaluation points that you've projected recently on the document. if you have the sample, you score 15, the other one you score 20. So, I would like to know because I saw that if you score up until if I recall score was 75 then you will not be able to process to the next stage. if one is to score below, 74 What might be the resonance for one to be on that level of having to score 74?
	Answer(s)	Your scores will be based on the functionality scoring sheet.

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of Eskom Holdings SOC Ltd, © copyright Eskom Holdings SOC Ltd, Reg No 2002/015527/30

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

3	Questions	so will sample be done on site or are we supposed to fill it first before you come on site?
	Answer(s)	You will supply it with your tender document, especially the letters, because still the desktop need to be done and from there what we have submitted, we also need to get it from your site as well as the sample.

4	Questions	<p>I had earlier on when we were when the gentleman has just explained the scoring, he had said that we there's no need for us to have a sample, but a sample can always be obtained at the manufacturer or the distributor. But now the scoring, it means if I don't have a sample at the time of submission, it means I'll be underscored because I can always arrange samples from the distributor, so meaning the sample can always be verified at the second stage.</p> <p>Which prejudices the first stage will be penalized on the first stage for not having a sample. Meanwhile, the sample will be made available at the second stage. Can we get clarity on that one?</p>
	Answer(s)	<p>let me give you an example and let's say you've said. You are going to supply. The jacket, but now you do not have the letter from the manufacturer, the UI distributor. You don't have the letter from the manufacturer that manufactures the jacket.</p> <p>So then you will be disqualified. But if you do have the letter, then the letter stage that the manufacturer will be supply you with the jacket and and then you'll pass the first stage. Then on the second stage, that's where we need to see. Again, that letter, I mean that letter at your manufacturer as well as that sample.</p>

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of Eskom Holdings SOC Ltd, © copyright Eskom Holdings SOC Ltd, Reg No 2002/015527/30

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

5	Questions	I just want to make sure are we tendering on all the on all the items or we can choose what we are tendering on. Is it a full basket or it's not a full basket?
	Answer(s)	we encourage you to quote on everything because we are going to give out two NECS. If you can check on the system, there's two NECS, one for Limpopo and one for Mpumalanga. if you want to qoute on a few things, you're going to disregulate us, which will make us have to take the price of the other person and give it to you, which you might not be able to help us with. So we encourage you to quote on everything, but if we're saying that you are missing two or three reasonable, we can work with that.

6	Questions	I'm requesting clarity on the evaluation part, especially in terms of inspecting the sample at the manufacturer's facility. The physical test and the quality of the garment. What metrics are you using? Are you? Will you come with some specialized equipment that will check maybe the fabric or the tape? Things like the of that nature, like the garments, garment construction, like the knitting, the knitting pattern. All I just want to find out is. Is when you come to evaluate the manufacturer, what are the key things that you are looking for in terms of like
---	-----------	---

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of Eskom Holdings SOC Ltd, © copyright Eskom Holdings SOC Ltd, Reg No 2002/015527/30

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

		<p>durability to determine if this garment is true to the spec that has been that has been obviously populated? Are you just going to go with what the label says or is there like a physical text test that?</p> <p>From your review process that you will deploy in order to determine that the sample is true to the spec or not.</p>
	Answer(s)	<p>Yes, you are right. Because when you look at the spec, it tells you exactly how the garments will be manufactured. So yes, we'll bring along the tape because it talks about the stitches and the measurement and all. Those. So yeah, we'll verify, I mean we'll do the physical verification on the garments where necessary, but we'll go through as per our specification.</p>

7	Questions	<p>Most reflective way have like a standard 25 wash to about like 50 wash tape. What happens when you find that when you come to and maybe your spec will say maybe 25 to 50 wash tape. What happens when you come to a manufacturer and you discover that the reflective tip strip that they've used on their fabric is superior to your own standard as come from a spec point of view? Now maybe I'm asking you like for future procurement or something like this. I want to find out something from you as the end user or eskom. Are you then able to now absorb that new spec that you will find that it out specs?</p>
	Answer(s)	<p>our spec is revised on yearly really basis if, then we find that the specification is different from the one that we have then obviously. We won't qualifies that company or that manufacturer, so it has to be exactly as our spec.</p>

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of Eskom Holdings SOC Ltd, © copyright Eskom Holdings SOC Ltd, Reg No 2002/015527/30

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

		Please mention all those items that you will be getting from that specific manufacturer. Maybe you might find that you've got 3 manufacturers which are giving you different items. Make sure on the data that they give they've mentioned.
--	--	---

8	Questions	I was trying to ask for what you just said right now. I don't think that's going to be possible unless they group the items and you ask nicely for them to group the items then they send. But for me to list it in any item, I doubt it's going to be possible as well.
	Answer(s)	<p>So every item that you tick, then obviously it should have a support document, sort of a material to indicate that you will be supplying this and then this will be your manufacturing if not will have a potential to disqualifying potential, unfortunately.</p> <p><i>Kindly attach a letter from the manufacturer with the list of the items to be supplied from them.</i></p>

9	Questions	It's regarding the international companies or foreign national companies, if it happens that they're encouraged to come and bid for this,
	Answer(s)	We want only local produced on these items.

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of Eskom Holdings SOC Ltd, © copyright Eskom Holdings SOC Ltd, Reg No 2002/015527/30

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

10	Questions	I see on the tender document you have indicated that you want a certificate per item. However, I think most manufacturers these days SABS gives a capability report. That's where you'll find the list, especially with us. We specialize on textile clothing items. So what the SABS does, they list all the items in the report that we can manufacture according to the SABS standard. So I wanted to find out whether will that be fine or you want the certificate per item.
	Answer(s)	if those certificate are available it actually yes and not all the items that will be I mean will be presented and must have the certificate. And when you go through the specification itself it will mention that this need to be tested and this does not need to be tested and then we come to when we come to the overall itself. We will accept that letter from SABS yes, it will be accepted because it will have been tested and approve, I mean it comply with all the SABS requirement. Then yes it will be accepted.

Signed as a correct record:



Chairman

11/02/2026

Date

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of Eskom Holdings SOC Ltd, © copyright Eskom Holdings SOC Ltd, Reg No 2002/015527/30